



Chippewas of Nawash First Nation

TREE REMOVAL SERVICES

REQUEST FOR QUOTES

RFQ# 02-2023

CLOSING DATE: Monday March 6, 2023
12:00p.m. (Noon), LOCAL TIME

RETURN TO: Chippewas of Nawash Administration Building
135 Lakeshore Blvd.
Neyaashiinigmiing, ON N0H 2T0

"TREE REMOVAL SERVICE"

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INFORMATION TO BIDDERS

1. SUBMISSION DATE

Sealed Quotations or email submissions will be accepted until 12:00 p.m. (noon) local time, *Monday, March 6, 2023* for the Tree Removal Service, more completely described below.

2. SUBMISSION FORM

Submission of the Form of Quotation must be submitted on the forms provided and delivered to:

**Chippewas of Nawash Administration Building
135 Lakeshore Blvd.
Neyaashiinigmiing, ON N0H 2T0
“TREE REMOVAL SERVICE”**

Quotations arriving after the prescribed closing time will not be considered.

All bids must be made on the “Quotation Form” included herein. The Quotation Form must not be separated nor removed from the attached pages.

3. REQUEST FOR CLARIFICATION

Any proponent who has questions as to the meaning or intent of any part of this RFQ, or who believes this RFQ contains an error, inconsistency or omission, should submit a request for clarification. All requests for clarification or inquiries concerning this RFQ should be forwarded **in writing no later than March 2, 2023** to Nawash representative identified below:

Michael Earl
Chippewas of Nawash Administration Building
135 Lakeshore Blvd.
Neyaashiinigmiing, ON N0H 2T0
Email: sao@nawash.ca

Responses to all requests for clarification will be provided by Nawash in writing to all proponents.

4. DESIGNATED OFFICIAL

For the purpose of this contract, **Michael Earl, Senior Administrator Officer**, is the “Designated Official” and shall perform the following functions: Releasing, recording, and receiving bids, recording and checking of submissions; answering queries from perspective bidders, considering extensions of time.

Phone: 519-534-1689 ext. 234

Email: sao@nawash.ca

5. ACCEPTANCE OR REJECTION OF BID

The Bidder agrees that the awarding of the Contract based on this Quotation by Nawash, shall constitute an acceptance of this Bid and this Quotation shall represent the formal contract and agreement between Nawash and the Bidder.

Nawash reserves the right to reject any or all bids or to award the Contract to other than the Bidder submitting the lowest Bid.

The contract will be awarded within five (5) days of the Bid closing date.

6. DISQUALIFICATION OF BIDS

A Quotation may be disqualified if:

- a. The Bid is received after the appointed time for the closing of quotations;
- b. The Bid is incomplete, illegible or obscure, or contains additions; qualifications, erasures or irregularities of any kind;
- c. The Bid is received on other than the “Quotation Form” supplied;
- d. The Bid is not properly signed and sealed; or
- e. Suitable references are not provided and verified.

7. INDEMNITY

The Contractor hereby indemnifies Nawash against any and all claims and or liability arising out of any personal injury, death or property damage resulting from and arising out of any act or omission on the part of the Contractor or any of their servants or agents during the execution of the contract including without limitation the cost of defending against such claims.

8. HEALTH AND SAFETY RESPONSIBILITIES

Both Nawash and the Contractor have obligations under the Occupational Health and Safety Act to ensure that work sites are safe and that accidents are prevented.

Prior to the formal award of the contract, the successful Contractor shall provide a copy of their safety policy. The Contractor will be responsible for the ongoing safety, including compliance with the Ontario Traffic Manual Book 7.

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In the event of a serious or recurring problem, a notice of non-compliance will be issued. The contractor will be responsible for reacting immediately to any deficiency and correcting any potential health and safety risks. Disregard for any requirement of the Workplace Health and Safety Act could be cause for the issuance of a Stop Work Order or even the termination of the contract.

9. REMOVAL AND DISPOSAL

Where trees are to be removed, they shall be cut as low as possible [approximately six (6) inches] and then ground at least six (6) inches below the existing ground, unless otherwise specified.

To avoid danger to traffic, buildings, people and property, the Contractor shall cut the trees in sections from the top down.

The abutting property owner shall have first claim to any salvaged timber for firewood. All remaining material becomes the property of the Contractor who shall be responsible for disposal off site.

The sale of salvaged timber on site is prohibited.

Burning on-site will not be permitted.

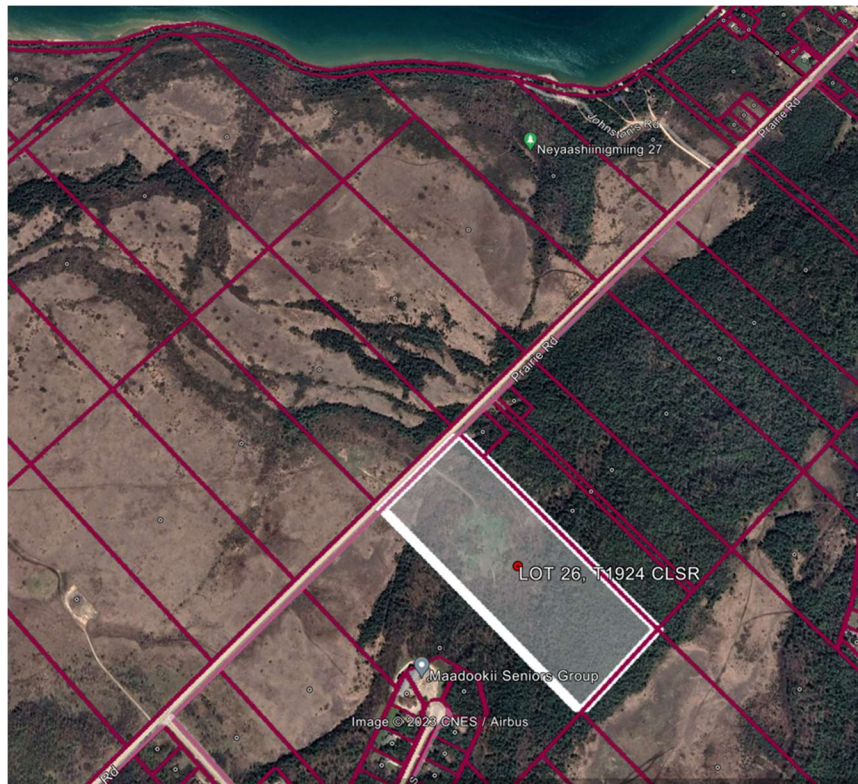
Vegetation removal shall not occur between April 1 and August 30.

It will be the Contractor's responsibility to chip, remove and dispose, in a legal manner, all cut limbs and other debris to Lot 26 on Prairie Rd. prior to leaving the work site. Limbs and any other debris shall be disposed of by the Contractor and not left for disposal by Nawash. Cost for time spent hauling shall be incorporated into the hourly rate or lump-sum quote bid and shall not be paid for separately from time worked at the site.

Please see map of the location for Lot 26 in Figure-1 below. There is a trail/ road from Maadookii area to access this land.

Figure-1 – Maadookii Subdivision and Lot 26

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10. UTILITIES

It will be the contractor's responsibility to exercise all caution in the vicinity of any utility. Nawash will not be responsible for any damage done to any utility by the contractor.

11. MOBILIZATION AND DEMOBILIZATION COSTS

All mobilization and demobilization costs are to be included in the bid price. There will be no compensation for transportation to or from the job site.

12. SITE MEETING

Nawash may request the Contractor to attend a scheduling meeting prior to the commencement of any work. It is strongly recommended that the proponent visit the site at Prairie Rd and Maadookii subdivision to examine the quantity, location and working area of the trees to be removed. Please contact the designated official to schedule a site visit.

13. TIME OF NOTICE

The Bidder shall provide on the Quotation Form the minimum time of notice required prior to the commencement of the required work. The Contractor shall work

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continuously until the work is complete. Failure to work continuously or complete the work to the satisfaction of Nawash may result in termination of the Contract.

Payment will be a lump sum payment upon satisfactory completion of the work.

GENERAL SPECIFICATIONS

1. GENERAL

This quotation is for the supply of all equipment, labour and materials for the removal of trees as indicated in above section.

2. QUANTITIES

The Bidder shall satisfy themselves that their bid is representative of the work required to remove the trees described in Information to Bidders section of this document. The bidder is to confirm the quantity of trees to be removed.

5. PAYMENT FOR THE WORK

Payment at the contract price shall be compensation in full for the supply of all labour, equipment and materials necessary to complete the work to the satisfaction of Nawash.

Payment shall be paid upon invoice after completion and final acceptance of all works described within these documents, including site restoration to existing or better conditions.

6. HOURS OF WORK

Working hours will be the following:

- ✓ Monday to Friday inclusive
- ✓ Work to occur between 7:00 a.m. and 7:00 p.m.

At the Contractors request, Nawash may consider adjusting the hours listed for special circumstances only.

7. TERMINATION OF CONTRACT

If at any time, in the opinion of Nawash, the equipment or method of operation is unsatisfactory, the Contract may be cancelled upon written notice of Nawash, without redress or compensation to the Contractor.

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I/WE, THE UNDERSIGNED (*hereafter referred to as "The BIDDER"*), HEREWITH AGREE TO SUPPLY ALL LABOUR, EQUIPMENT AND MATERIAL IN ACCORDANCE WITH THE SPECIFICATIONS ISSUED BY CHIPPEWAS OF NAWASH (*hereafter referred to as "The OWNER"*), AS PER THE ATTACHED LUMP SUM PRICE(S);

NAME OF BIDDER _____

ADDRESS _____

TELEPHONE _____

FAX _____

EMERGENCY CONTACT NUMBER _____

AUTHORIZED SIGNATURE _____

DATE _____

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STANDARD QUOTATION REQUIREMENTS

**THIS FORM SHALL BE COMPLETED AND SUBMITTED WITH THE
QUOTATION**

The QUOTATION prices shall EXCLUDE Harmonized Sales Tax (HST).

The BIDDER agrees that:

- (a) This document will serve as an official contract between the OWNER and the successful BIDDER
- (b) the OWNER may reject any or all Quotations, waive minor informalities or minor irregularities and accept the Quotation which appears to be in the best interest of the OWNER.
- (c) the Work will commence within 7 calendar days of the DESIGNATED OFFICIAL's written order to commence work and be completed no later than March 31, 2023.
- (d) if this Quotation is accepted by the OWNER, the BIDDER will carry out any additional or extra work (including the supplying of any additional materials or equipment pertaining thereto) or will delete any work as may be required by the DESIGNATED OFFICIAL in accordance with the Contract.

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- (e) the BIDDER is not entitled to payment of Provisional Items except for additional work carried out by the BIDDER in accordance with the Contract and only to the extent of such additional work, as authorized by the DESIGNATED OFFICIAL in writing.

The BIDDER declares that:

- (a) no person, partnership or corporation other than the BIDDER has any interest in this Quotation or in the proposed Contract for which this Quotation is made and that this Quotation is made without connection, comparison of figures or arrangements with, or knowledge of, any other person, partnership or corporation making a Quotation for the same work and is in all respects made without collusion or fraud.

This Quotation is submitted by

.....

Firm Name

.....

Address

.....

Signature of BIDDER

.....

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FORM OF QUOTATION

Item No.	Description	Lump Sum Price (Excl. HST)
1	Remove and dispose of the trees as identified in the General Specifications.	\$ _____

Dated at _____ this _____ day of _____, 2023

Authorized Person (Print)

Signature of Authorized Person

Available Start Date: