

Camp Card Turn-in Procedure Suggestions

Turn in From Scouts to Leaders

- Camp Cards cannot be turned in from Scouts to Office
 - Cards must be accounted for with Unit, Unit turns in all cards and money together
- Select one leader that all cards need to end up to below will be referenced as designated leader

Methods to get cards to leader

- Drop off at Designated Leader's Home on doorstep
 1. Setup times where families can do contactless drop-off with designated leader
 2. Send information to family's hos to do contactless drop-off
 3. Families count cards and money mark on slip Scouts name how much money and how many cards are being returned
 4. Families place cards, Money, and slip in bag
 5. Families drive to designated leaders' home during scheduled time with the bag of cards, money, and slip
 6. One member of family gets out places bag at doorstep knocks on door (or be like Dominos and call) and walks away
 7. Designated Leader then gets bag with cards, money, and slip from doorstep after Scout leaves doorstep
 8. Designated leader can then double check all Scouts money and cards and combine piles to prepare to turn in at office
- Drive-through style drop off
 - Set-up a night and location where parents can drive through a parking lot to set the cards in the back of the leader's vehicle
 - Have everyone count their cards and money before coming to the drop off

Procedure to get Camp Cards from Designated Leader to Office

- Social Distance followed
 - Collect all cards from Scouts (see above options)
 - Combine all cards and count and record on slip
 - Have all money placed in the unit account.
 - Have the Treasurer write a check to NEIC for exact amount required to pay
 - Schedule time to drop off bag of cards and money with Nettie by calling 563-556-4343 or nettie.elliott@scouting.org
 - During scheduled window of time place bag with the cards and money on bench in vestibule
 - Door between entrance and lobby will be locked